

Executive Council
Staff List
FY 2017-18

27.04.17 RR
Estimates - Premier
Exec. Council

Position Title	FTE	Salary Level	Salary Range		
Premier's Office					
Chief of Staff	1.0	SCP	122,612	to	160,873
Chief Protocol Officer	1.0	E20	66,183	to	83,554
Special Assistant	1.0	E16	53,148	to	67,101
Executive Secretary to the Premier	1.0	E14	50,591	to	60,267
Admin Asst / Office Manager	1.0	E14	48,654	to	60,267
Admin Asst / Correspondence	1.0	E13	46,945	to	56,445
Administrative Assistant	1.0	E12	44,051	to	52,966
Receptionist	1.0	E10	40,878	to	46,916
Executive Council Office					
Clerk of Executive Council	1.0	SCP	122,612	to	160,873
Senior Policy Advisor	1.0	SCP	122,612	to	160,873
Clerk Assistant & Sec to Cabinet Comm on Priorities	1.0	EE29	105,638	to	133,368
Senior Policy Analyst	1.0	E19	62,432	to	78,819
Administrative Officer	1.0	E15	50,591	to	63,873
Administrative Assistant	1.0	E13	46,945	to	56,445
Admin Asst / Records Clerk	1.0	E12	44,051	to	52,966
Intergovernmental Affairs Secretariat					
Senior Advisor	1.0	E29	105,638	to	133,368
Policy Advisor	1.0	E25	86,086	to	108,684
Director	1.0	E23	77,712	to	98,114
Senior Policy Analyst	1.0	E22	73,837	to	93,218
Policy & Intergovernmental Affairs Coordinator	1.0	E18	59,033	to	74,528
Administrative Assistant	1.0	E13	46,945	to	56,445
Administrative Support	1.0	E12	44,051	to	52,966
Aboriginal Affairs Secretariat					
Director	1.0	E22	73,837	to	93,218
Policy Analyst	1.0	E18	59,033	to	74,528
GIS Technician	1.0	E16	53,148	to	67,101
Administrative Support	1.0	E12	44,051	to	52,966
Acadian & Francophone Affairs Secretariat					
Director	1.0	E23	77,712	to	98,114
Policy & Planning Analyst	1.0	U14	50,032	to	60,133
Policy & Planning Analyst	1.0	U14	50,032	to	60,133
Administrative Support	1.0	U11	43,327	to	53,009
Translation Services Supervisor	1.0	U17	55,846	to	70,505
Translator/Revisor	1.0	U16	53,045	to	66,948
Translator	1.0	U14	50,032	to	60,133
Translator	1.0	U14	50,032	to	60,133
Administrative Support	1.0	U11	43,327	to	53,009

Executive Council
Staff List
FY 2017-18

Position Title	FTE	Salary Level	Salary Range		
Departmental Communications & Public Engagement					
Director	1.0	E22	73,837	to	93,218
Senior Public Affairs Manager	1.0	E21	70,154	to	88,568
Senior Communications Officer	1.0	E20	66,183	to	83,554
Senior Communications Officer	1.0	E20	66,183	to	83,554
Senior Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Communications Officer	1.0	E15	50,591	to	63,873
Strategic Communications & Outreach					
Manager	1.0	E20	66,183	to	83,554
Creative Services Supervisor	1.0	U15	50,456	to	63,733
Graphic Designer	1.0	U14	50,032	to	60,133
Graphic Designer	1.0	U14	50,032	to	60,133
Graphic Designer	1.0	U14	50,032	to	60,133
Multi Media / Camera Operator	1.0	U13	46,828	to	56,318
Multi Media Support	1.0	U12	43,943	to	52,954
Multi Media Support	1.0	U12	43,943	to	52,954
Public Outreach Lead	1.0	E18	59,033	to	74,528
Sr. Writer & Editor	1.0	E18	59,033	to	74,528
Outreach & Engagement Officer	1.0	E18	59,033	to	74,528
Web Content Editor	1.0	U17	55,846	to	70,505
Photographer	1.0	U13	46,828	to	56,318
Media Monitoring	1.0	U6	34,373	to	27,760
Strategic Communications Officer	1.0	E18	59,033	to	74,528
Senior Communications Officer	1.0	E18	59,033	to	74,528
Marketing Coordinator	1.0	U14	50,032	to	60,133
External Relations	1.0	U13	46,828	to	56,318
Administrative Support	1.0	U10	40,781	to	46,803

27.04.17 RR

**Executive Council
Out-of-Province Travel
FY 2016-17**

*Estimates- Premier
Exec. Council*

Employee Name and Position	Destination	Travel Description	Date	Amount
Premier's Office				
Robert Vessey <i>Chief of Staff</i>	Toronto, ON	Public Policy Forum	Apr 7-8	327
	Toronto, ON	Sales Force Advisory Committee	Apr 25-26	1,382
	Ottawa, ON	Meetings with Federal Government	Jun 1-3	1,166
	Ottawa, ON	Federal Government Officials - Power Cable	Jun 20	891
	Whitehorse, YT	Council of the Federation meeting	Jul 19-24	1,987
	Ottawa, ON	Meetings with Federal Government	Oct 11-13	1,009
	Ottawa, ON	Meetings with Federal Government	Nov 24-25	1,045
	Ottawa, ON	First Ministers meeting	Dec 7-9	918
	Wolfville, NS	Atlantic Growth Strategy meeting	Jan 27	150
	Ottawa, ON	Meetings with Federal Government	Mar 26-27	858
		Airline Credit - June		855
Mary Moszynski <i>A/Director Communications</i>	Whitehorse, YT	Council of the Federation meeting	Jul 19-24	2,817
Rhonda Sexton <i>Chief Protocol Officer</i>	Boston, MA	New England Governors- Eastern Canadian Premiers meeting	Aug 27-30	2,043
				15,448

Executive Council Office				
Brian Douglas <i>Clerk of Executive Council</i>	Toronto, ON	Clerks & Cabinet Secretaries meeting	Apr 6-8	675
	Halifax, NS	McConnell Foundation meeting	May 10-11	563
	Toronto, ON	IPAAC Commissioning Academy	May 15-16	1,135
Wendy MacDonald <i>Clerk Assistant</i>	Toronto, ON	IPAC 2016 National Conference - Promote PEI as 2017 Host	Jun 26-29	1,143
	Winnipeg, MB	Annual Meeting of Government Organizations National Network	Sep 13-16	1,387
Janice Pettit <i>Sr Policy Analyst</i>	Toronto, ON	IPAC 2016 National Conference - Promote PEI as 2017 Host	Jun 26-29	1,596
				6,499

Executive Council
Out-of-Province Travel
FY 2016-17

Employee Name and Position	Destination	Travel Description	Date	Amount
Intergovernmental Affairs Secretariat				
Paul Ledwell <i>Deputy Minister</i>	Toronto, ON	Public Policy Forum	Apr 7-8	327
	Annapolis Royal, NS	Council of Atlantic Premiers	May 15-16	605
	Toronto, ON	Intergovernmental Affairs Deputy Ministers meeting	Jun 12-14	1,672
	Ottawa, ON	Meetings with Federal Government	Jun 1-3	645
	Whitehorse, YT	Council of the Federation meeting	Jul 19-24	2,561
	Boston, MA	New England Governors - Eastern Canadian Premiers	Aug 27-30	2,035
	Ottawa, ON	Meeting with Chief of Hainan	Sep 7	751
	Ottawa, ON	Meeting with Chinese Premier Li	Sep 22-23	1,241
	Ottawa, ON	Meetings with Federal Government	Oct 11-12	664
	Ottawa, ON	Federal Provincial Territorial Clerks & Cabinet Secretaries	Oct 12-13	100
	Toronto, ON	Intergovernmental Affairs Deputy Ministers meeting	Oct 14	952
	Halifax, NS	Council of Atlantic Premiers	Nov 3-4	513
	Toronto, ON	Intergovernmental Affairs Deputy Ministers meeting	Nov 18	903
	Ottawa, ON	Intergovernmental Affairs Deputy Ministers meeting	Dec 2	835
	Ottawa, ON	First Ministers meeting	Dec 7-9	1,264
	Wolfville, NS	Atlantic Growth Strategy meeting	Jan 27	165
	Corner Brooke, NL	Council of Atlantic Premiers	Feb 19-20	980
	Halifax, NS	Council of Atlantic Premiers Management Committee meeting	Mar 9	218
	Ottawa, ON	Meetings with Federal Government	Mar 26-27	1,085
	Whitehorse, YT	Council of the Federation Senior Officials meeting	Apr 4-7	1,636
Rochelle Gallant <i>Director</i>	Whitehorse, YT	Council of the Federation Steering Committee meeting	Apr 4-7	542
	Whitehorse, YT	Council of the Federation meeting	Jul 19-24	3,091
	Toronto, ON	Council of the Federation Senior Officials meeting	Jun 13-14	1,100
	Boston, MA	New England Governors - Eastern Canadian Premiers	Aug 27-30	2,213
	Toronto, ON	Intergovernmental Affairs Deputy Ministers meeting	Oct 14	224
	Ottawa, ON	Federal Provincial Territorial Clerks & Cabinet Secretaries	Oct 12-13	1,335

**Executive Council
Out-of-Province Travel
FY 2016-17**

Employee Name and Position	Destination	Travel Description	Date	Amount
	Halifax, NS	Council of Atlantic Premiers	Nov 3-4	151
	Toronto, ON	Intergovernmental Affairs Deputy Ministers meeting	Nov 18	964
	Ottawa, ON	Intergovernmental Affairs Deputy Ministers meeting	Dec 2	806
	Ottawa, ON	First Ministers meeting	Dec 7-9	1,206
	Wolfville, NS	Atlantic Growth Strategy meeting	Jan 27	505
	China	Advance Mission	Feb 4-12	3,839
	Corner Brooke, NL	Council of Atlantic Premiers	Feb 19-20	869
	China	Trade Mission to China (estimate)	Mar 22-31	8,000
	Edmonton, AB	Council of the Federation Steering Committee meeting (airfare only)	Apr 19-20	1,003
Kathleen Brennan <i>Policy Coordinator</i>	Ottawa, ON	Federal Provincial Territorial Climate Change Working Group	Apr 11-14	1,226
	Toronto, ON	Federal Provincial Territorial Climate Change Working Group	Jun 1-3	939
	Ottawa, ON	Federal Provincial Territorial Climate Change Working Group	Aug 3-4	969
	Wolfville, NS	Atlantic Growth Strategy meeting	Jan 27	126
	China	Trade Mission to China (estimate)	Mar 22-31	8,000
Maria MacAulay <i>Sr Policy Analyst</i>	Vancouver	Governor General's Leadership Conference	Jun 2017	631
Jane Mallard	Halifax, NS	Red Tape meetings on behalf of P Ledwell	Feb 7-8	559
				57,450

**Executive Council
Out-of-Province Travel
FY 2016-17**

Employee Name and Position	Destination	Travel Description	Date	Amount
Aboriginal Affairs Secretariat				
Helen Kristmanson <i>Director</i>	Halifax, NS	Atlantic & Urban Aboriginal Knowledge Network	May 1-2	491
	Ottawa, ON	Aboriginal Affairs Working Group meeting	Jun 8-9	1,276
	Ottawa, ON	Pacific Business and Law Institute Forum	Jun 23-24	848
	Halifax, NS	Atlantic Aboriginal Entrepreneur Awards	Jun 22-23	351
	Ottawa, ON	PE/Mi'maq/Canada Coordinating Committee meeting	Sep 28-29	755
	Ottawa, ON	Federal Provincial Territorial Indigenous Forum meeting	Oct 25-27	886
	Vancouver, BC	Modern Treaty Making at the Pacific Business & Law Institute	Mar 2-3	2,035
	Toronto, ON	National Indigenous Women's Summit	Mar 6-8	1,425
Matilda Ramjattan	Ottawa, ON	First Ministers meeting	Dec 8-9	667
Matilda Ramjattan - delegate	Toronto, ON	National Indigenous Women's Summit	Mar 6-8	1,787
Samantha Lewis - delegate	Toronto, ON	National Indigenous Women's Summit	Mar 6-8	1,754
Nancy MacLean - delegate	Toronto, ON	National Indigenous Women's Summit	Mar 6-8	1,695
		Contribution from Interministerial Women's Secretariat		(3,000)
				10,970

Acadian and Francophone Affairs Secretariat				
Diane Arsenault <i>Director</i>	St. John's, NL	Canadian Francophone Conference	Jun 21-23	1,916
	Edmonton, AB	Intergovernmental Network of the Canadian Francophonie meeting	Nov 22-26	2,000
	Moncton, NB	Intergovernmental Network of the Canadian Francophonie and the Forum on Francophone Immigration	Mar 28-31	811
Rachel Lapointe <i>Policy & Planning Analyst</i>	Moncton, NB	Intergovernmental Network of the Canadian Francophonie meeting	Mar 28-29	372
				5,099

Executive Council
Professional Services
FY 2016-17

27.04.17 RR
Estimates - Premier
Exec. Council

Vendor	Description	Amount
Executive Council Office		
Edactive Technologies	Learning Partners Council - Futures Facilitation and Planning.	3,500
Corporate Research Associates	Atlantic Quarterly Subscription	9,500
Results Marketing & Advertising	Education Communication and Change Management Consulting Fee April & May 2016	4,000
		17,000

Aboriginal Affairs		
Cassels Bröck & Blackwell	General consultation - Aboriginal legal specialist	29,934
Jay Hartling Consulting	PEI Aboriginal Policy Framework Development Contract	17,956
	PEI Aboriginal Policy Framework Revision and Action Plan	3,500
Francis Isaac	Consultation fees	10,918
Evan MacDonald	Island Aerial Imagery - Aerial Photos Malpeque	200
		62,508

Acadian and Francophone Affairs		
Fitzpatrick & Co	Audit of French Language Services Agreement - FY 2014-15	5,000
Jean Paul Arsenault	French Language Complaints Commissioner	821
Joane Gervais	Freelance Translation	37,310
Marc Denis	Freelance Translation	15,975
Colette Mallet	Freelance Translation	4,892
Delorme Caron	Freelance Translation	26,013
Faith Cormier	Freelance Translation	9,657
Anne Fontaine	Freelance Translation	3,273
Anne Audet	Freelance Translation	1,248
Apriori Communication	Freelance Translation	2,524
Daphne Ponder	Freelance Translation	16,133
Frederic Grogner	Freelance Translation	747
CLS Lexi Tech Ltd.	Freelance Translation	2,487
Other under \$1,500	Freelance Translation	1,062
		127,142

27.04.17 RR

Executive Council
Grants
FY 2016-17

*Estimates - Premier
Exec. Council*

Vendor	Description	Amount
Intergovernmental Affairs		
Eastern Canadian Premier's Secretariat	PEI share of annual costs	4,300
Council of the Federation (2 years)	PEI share of annual costs	11,200
Canadian Intergovernmental Conference Secretariat	PEI share of annual costs	8,700
		24,200
Aboriginal Affairs		
Native Council of PEI	Tripartite Funding	34,000
Aboriginal Women's Assoc of PEI	Funding Agreement	20,000
University of PEI	John J Sark Memorial Scholarship	1,000
Mi'kmaq Confederacy of PEI	Duty to Consult Capacity Funding	15,000
Lennox Island First Nations	Infrastructure Funding	99,769
Abegweit First Nations	Infrastructure Funding	100,000
		269,769
Acadian and Francophone Affairs		
Government of New Brunswick	PEI Share of Ministerial Conference of the Canadian Francophone	4,000
RDÉE PEI Inc.	Francophone Economic Development Council	6,000
Jeux De L'Acadie 50+	Acadian & Francophone Affairs portion of \$10,000 grant	5,000
Jeunesse Acadienne et francophone de l'Î.-P.-É.	Acadian & Francophone Affairs portion of \$10,000 grant	5,000
112 Accords	voyage en France 2017	2,000
		22,000