

Division: Management

Section - CEO's Office (0113)

Reason	Cost	Recipient	Dates
Ethics and Integrity Commissioner	\$24,188	Shauna Sullivan Curley	April 2017 to March 2018
The PSC retained the services of Korn Ferry Hay Group (KFHG) to validate PSC job evaluation results in relation to KFHG's job evaluation methodology in place. Based on the sample reviewed, there were no concerns related to the overall standard of evaluation; however, KFHG was retained to assist the PSC in modernizing the language of the current job evaluation tool (Willis) to reflect the evolution of the workplace and ensure compliance with Pay Equity Legislation.	\$38,755	Korn Ferry Hay Group Ltd.	April 2017 to March 2018
Total			
\$62,943			

Division: Human Resources & Labour Relations

Section - Human Resources & Labour Relations (0612)

Reason	Cost	Recipient	Dates
Contract for Labour Relations and Human Resource Management Services for Public Service (Education employees)	\$178,450	HR Atlantic	April 2017 to March 2018
Contract for Labour Relations and Human Resource Management Services for Public Service (Civil & Health employees and Education Sector)	\$480,000	McInnes Cooper	Apr 2017 to Jan 2018 (Civil & Health) Feb to Mar 2018 (Education Sector)
Contract for Legal Services rendered per HR/LR Contract (Civil & Health Sector)	\$130,000	Cox & Palmer Law Office	February 2018 to March 2018
Total			
\$788,450			

Section - Occupational Health & Safety (0118)

Reason	Cost	Recipient	Dates
N/A	\$0	N/A	N/A
Total			
\$0			

Division: Staffing, Classification & Organizational Development

Section - Staffing, Classification & Organizational Development (0420)

Reason	Cost	Recipient	Dates
N/A	\$0	N/A	N/A
Total			\$0

Section - Employee Assistance Program (0117)

Reason	Cost	Recipient	Dates
Providing bilingual counselling services	\$480	Caroline Leblanc	June & November 2017
Providing counselling services	\$6,229	Terresa Kinnear	June to August 2017
Total			\$6,709

Section - French Language Training Program (0611)

Reason	Cost	Recipient	Dates
N/A	\$0	N/A	N/A
Total			\$0

Division: Administration, Corporate HRMS & Payroll

Section - Administration, Corporate HRMS & Payroll (0116)

Reason	Cost	Recipient	Dates
N/A	\$0	N/A	N/A
Total			\$0

PUBLIC SERVICE COMMISSION
General Operating Budget*Division - Management:***Section - CEO's Office (0113)**

Amount	Destination & Purpose	Dates	Position	Name
\$75	HRANS Conference & Awards Presentation - Halifax NS	May 16 to 17, 2017	CEO	Andrew Thompson
\$423	Canadian PSC Conference - St. Andrews NB	July 5 to 6, 2017	CEO	Andrew Thompson
\$494	Harrasment Investigation Workshop - Halifax NS	Mar 4 to 9, 2018	CEO	Andrew Thompson
\$992	Total			

*Division - Human Resources & Labour Relations:***Section - Human Resources & Labour Relations (0612)**

Amount	Destination & Purpose	Dates	Position	Name
\$618	HRANS Conference - Halifax NS	May 16 to 18, 2017	HR Manager	Kelly Drummond
\$485	Atlantic Canada Human Rights & Labour Law Conference - Halifax NS	May 17 to 19, 2017	HR Manager	Charlotte Murray
\$822	Atlantic Canada Human Rights & Labour Law Conference - Halifax NS	May 17 to 19, 2017	HR Manager	Jason Rendell
\$821	Atlantic Canada Human Rights & Labour Law Conference - Halifax NS	May 17 to 19, 2017	Director	Tanya Rowell
\$1,077	Assistant Deputy Minister Fed/Prov/Territorial Meeting on Compensation & Industrial Relations - Ottawa ON	Sept 19 to 20, 2017	Director	Tanya Rowell
\$618	Audiometric Technician Workshop - Darthmouth NS	Oct 17 to 20, 2017	HR Assistant	Debbie Creed
\$962	Audiometric Technician Workshop - Darthmouth NS	Oct 17 to 20, 2017	HR Officer	Janice Mooney
\$5,402	Total			

Section - Occupational Health & Safety (0118)

Amount	Destination & Purpose	Dates	Position	Name
\$782	National Safety Conference (Focus on Mental Health/Medical Marijuana/Work) - Halifax NS	Sept 17 to 20, 2017	OH&S Officer	Gerry Stewart
\$886	Audimetric Technician Certification Course - Dartmouth NS	Oct 18 to 20, 2017	Admin Support	Pam Webster
\$387	OH&S Workplace Health Conference - Moncton NB	Sept 26 to 27, 2017	OH&S Manager	Alana Sobey
\$2,055	Total			

*Division - Staffing, Classification & Organizational Development:***Section - Staffing, Classification & Organizational Development (0420)**

Amount	Destination & Purpose	Dates	Position	Name
\$2,655	Interjurisdictional Meetings - Victoria BC	Apr 24 to	Corporate HR Planner	Alaina Roach O'Keefe
\$621	Resource/HRANS Conference - Halifax NS	May 16 to 18, 2017	Staffing Consultant	Shawn Alexander
\$1,490	Interjurisdictional Inclusion Summit - Toronto ON	June 20 to 23, 2017	Diversity Consultant	Thilak Tennekone
\$4,765	Total			

Section - Employee Assistance Program (0117)

Amount	Destination & Purpose	Dates	Position	Name
\$213	EAP & Counsellors of Teachers National Conference - Saskatoon SK	Jun 6 to 9, 2017	EAP Counsellor	Stacey Hutchinson- Maun
\$213				

Section - French Language Training Program (0611)

Amount	Destination & Purpose	Dates	Position	Name
\$0	N/A			
\$0	Total			

*Division - Administration, Corporate HRMS & Payroll:***Section - Administration, Corporate HRMS & Payroll (0116)**

Amount	Destination & Purpose	Dates	Position	Name
\$405	Human Resource Conference - Halifax NS	May 16 to 17, 2017	HRMS Assistant	Alana Coyle
\$405	Total			

Mac Donald
21.03.13

PUBLIC SERVICE COMMISSION
 Permanent Employees List for the Legislative Assembly
 as of March 2013

Division: Management

Section: CEO's Office (0113)

FTE	Position	Level	Salary
1.0	CEO	30	\$112,297 to \$140,371
1.0	Administrative Assistant	13	\$47,414 to \$56,445
2.0	Total		

Division: Human Resources & Labour Relations

Section: Human Resources & Labour Relations (0612)

FTE	Position	Level	Salary
1.0	Director	25	\$86,947 to \$108,684
1.0	Labour Relations Consultant	20	\$66,844 to \$83,554
1.0	Human Resource Manager	20	\$66,844 to \$83,554
1.0	Human Resource Manager	20	\$66,844 to \$83,554
1.0	Human Resource Manager	19	\$63,057 to \$78,819
1.0	Human Resource Manager	19	\$63,057 to \$78,819
1.0	Human Resource Manager	19	\$63,057 to \$78,819
1.0	Human Resource Manager	19	\$63,057 to \$78,819
1.0	Human Resource Manager	19	\$63,057 to \$78,819
1.0	Human Resource Manager	19	\$63,057 to \$78,819
1.0	Human Resource Officer	17	\$56,514 to \$70,644
1.0	HR Officer	15	\$51,097 to \$63,873
1.0	Human Resource Officer	15	\$51,097 to \$63,873
1.0	Human Resource Assistant 2	15	\$51,097 to \$63,873
1.0	Corporate Services Officer	15	\$51,097 to \$63,873
1.0	Administrative Services Officer	15	\$51,097 to \$63,873
1.0	Administrative Officer 2	15	\$51,097 to \$63,873
1.0	Human Resource Assistant	13	\$47,414 to \$56,445
1.0	Administrative Officer	13	\$47,414 to \$56,445
1.0	Administrative Assistant	13	\$47,414 to \$56,445
1.0	Personnel Technician	13	\$47,297 to \$56,318
1.0	Personnel Technician	13	\$47,297 to \$56,318
1.0	Personnel Technician 2	13	\$47,297 to \$56,318
1.0	Payroll & Benefits Coordinator	13	\$47,414 to \$56,445
1.0	Administrative Support Worker	13	\$47,297 to \$56,318
1.0	Administrative Clerk	13	\$47,297 to \$56,318
1.0	Senior Payroll Clerk	11	\$43,760 to \$49,697
1.0	Bilingual Payroll Clerk	11	\$43,760 to \$49,697
1.0	Payroll Clerk	11	\$43,760 to \$49,697
1.0	Administrative Support Worker	11	\$43,760 to \$49,697

1.0	Senior Payroll Administrator	11	\$43,760 to \$49,697
1.0	Payroll Support Worker	11	\$43,760 to \$49,697
1.0	Personnel Assist/Adm Support Worker	10	\$41,189 to \$46,803
1.0	Finance/Personnel Clerk	10	\$41,189 to \$46,803
1.0	Personnel/Payroll Clerk	10	\$41,189 to \$46,803
1.0	Payroll Clerk	10	\$41,189 to \$46,803
1.0	Payroll Clerk	10	\$41,189 to \$46,803
1.0	Payroll Clerk	10	\$41,189 to \$46,803
38.0	Total		

Section: Occupational Health & Safety (0118)

FTE	Position	Level-Step	Position
1.0	Manager	20	\$66,844 to \$83,554
1.0	Occupational Health & Safety Officer	15	\$51,097 to \$63,873
0.6	Administrative Support Worker	11	\$43,825 to \$49,802
2.6	Total		

Division: Staffing, Classification & Organizational Development

Section: Staffing, Classification & Organizational Development (0420)

FTE	Position	Level	Salary
1.0	Director	25	\$86,947 to \$108,684
1.0	Personnel Officer 4	20	\$66,844 to \$83,554
1.0	Lead Staffing Consultant	20	\$66,844 to \$83,554
1.0	Staffing Consultant	19	\$63,057 to \$78,819
1.0	Staffing Consultant	19	\$63,057 to \$78,819
1.0	Staffing Consultant	19	\$63,057 to \$78,819
1.0	Staffing Consultant	19	\$63,057 to \$78,819
1.0	Bilingual Staffing Consultant	19	\$63,057 to \$78,819
1.0	Staffing Consultant	19	\$63,057 to \$78,819
1.0	Bilingual Recruitment Officer	19	\$63,057 to \$78,819
1.0	Junior Staffing Consultant	16	\$53,680 to \$67,101
1.0	Junior Staffing Consultant	16	\$53,680 to \$67,101
1.0	Lead Classification Consultant	20	\$66,844 to \$83,554
1.0	Classification Consultant	19	\$63,057 to \$78,819
1.0	Classification Consultant	19	\$63,057 to \$78,819
1.0	Classification Consultant	19	\$63,057 to \$78,819
1.0	Classification Consultant	19	\$63,057 to \$78,819
1.0	Diversity & Equity Consultant	19	\$63,057 to \$78,819
1.0	Administrative Support Worker	12	\$44,491 To \$52,966
1.0	Bilingual Admin Support Worker	11	\$43,825 to \$49,802
1.0	Administrative Support Worker	10	\$41,287 to \$46,916
1.0	Administrative Support Worker	10	\$41,287 to \$46,916
1.0	Administrative Support Worker	10	\$41,287 to \$46,916
1.0	Bilingual Admin Support Worker	9	\$38,997 to \$44,316
24.0	Total		

Section: Employee Assistance Program (0117)

FTE	Position	Level	Salary
1.0	Manager	21	\$70,856 to \$88,568
1.0	EAP Counsellor	19	\$63,057 to \$78,819
1.0	EAP Counsellor	19	\$63,057 to \$78,819
1.0	Administrative Support Worker	10	\$41,287 to \$46,916
4.0	Total		

Section - French Language Training Program (0611)

FTE	Position	Level	Salary
1.0	Manager	18	\$59,623 to \$74,528
1.0	Bilingual Admin Support Worker	11	\$43,825 to \$49,802
2.0	Total		

*Division: Administration, Corporate HRMS & Payroll***Section - Administration, Corporate HRMS & Payroll (0116)**

FTE	Position	Level	Salary
1.0	Director	23	\$78,489 to \$98,114
1.0	HRMS Co-ordinator	18	\$59,623 to \$74,528
1.0	Supervisor, Corporate Payroll	18	\$59,623 to \$74,528
1.0	Payroll Administrator	14	\$50,625 to \$60,267
1.0	Personnel Technician	14	\$50,625 to \$60,267
1.0	Helpdesk Support	13	\$47,414 to \$56,445
1.0	Helpdesk Support	13	\$47,414 to \$56,445
1.0	Human Resource/Admin Officer	13	\$47,414 to \$56,445
8.0	Total		

**PSC FTE Count by Division
As of March 31, 2018**

*MacDonald
Estimates
25.05.18
D*

	2018-19	2017-18	Variance	Vacant Positions
CEO's Office	2	2	-	0
Human Resources and Labour Relations	40.6	40.6	-	3
Staffing, Classification and Organizational Development	30	29	1	1
Adminstration, Corporate HRMS and Payroll	8	8	-	1
	80.6	79.6	1.0	5.0