

Estimates
05.05.16 RR
Premier



Executive Council

**DOCUMENTS
TO BE TABLED**

FISCAL YEAR 2016 - 2017

**Executive Council
Staff List
FY 2016-17**

Position Title	FTE	Salary Level	Salary Range	
Premier's Office				
Chief of Staff	1.0	SCP	116,684	to 151,579
Chief Protocol Officer	1.0	E20	64,242	to 80,302
Special Assistant	1.0	E16	51,590	to 64,489
Executive Secretary to the Premier	1.0	E14	48,654	to 57,921
Admin Asst / Office Manager	1.0	E14	48,654	to 57,921
Admin Asst / Correspondence	1.0	E14	48,654	to 57,921
Administrative Assistant	1.0	E12	42,759	to 50,904
Receptionist	1.0	E10	39,680	to 45,090
Executive Council Office				
Clerk of Executive Council	1.0	SCP	116,684	to 151,579
Clerk Assistant & Sec to Cabinet Comm on Priorities	1.0	SCP	111,259	to 121,822
Senior Policy Analyst	1.0	E19	60,602	to 75,751
Administrative Officer	1.0	E15	49,108	to 61,386
Administrative Assistant	1.0	E13	45,568	to 54,248
Admin Asst / Records Clerk	1.0	E12	42,759	to 50,904
Intergovernmental Affairs Secretariat				
Deputy Minister	1.0	SCP	116,684	to 151,579
Director	1.0	E23	75,434	to 94,294
Senior Policy Analyst	1.0	E22	71,673	to 89,589
Policy & Intergovernmental Affairs Coordinator	1.0	E18	57,302	to 71,627
Legislative Assistant	1.0	E17	54,315	to 67,894
Administrative Assistant	1.0	E13	45,568	to 54,248
Administrative Support	1.0	E12	42,759	to 50,904
Aboriginal Affairs Secretariat				
Director	1.0	E22	71,673	to 89,589
Policy Analyst	1.0	E18	57,302	to 71,627
GIS Technician	1.0	E13	45,568	to 54,248
Administrative Support	1.0	E12	42,759	to 50,904
Acadian & Francophone Affairs Secretariat				
Director	1.0	E23	75,434	to 94,294
Policy & Planning Analyst	1.0	U14	48,565	to 57,792
Policy & Planning Analyst	1.0	U14	48,565	to 57,792
Administrative Support	1.0	U11	42,057	to 47,762
Translation Services Supervisor	1.0	U17	54,208	to 67,761
Translator/Revisor	1.0	U16	51,490	to 64,342
Translator	1.0	U14	48,565	to 57,792
Translator	1.0	U14	48,565	to 57,792
Administrative Support	1.0	U11	42,057	to 47,762

Executive Council
Staff List
FY 2016-17

Position Title	FTE	Salary Level	Salary Range		
Departmental Communications & Public Engagement					
Director	1.0	E22	71,673	to	89,589
Manager	1.0	E20	64,242	to	80,302
Senior Communications Officer	1.0	E18	57,302	to	71,627
Senior Communications Officer	1.0	E18	57,302	to	71,627
Senior Communications Officer	1.0	E18	57,302	to	71,627
Senior Communications Officer	1.0	E18	57,302	to	71,627
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Senior Communications Officer	1.0	E18	57,302	to	71,627
Senior Communications Officer	1.0	E18	57,302	to	71,627
Strategic Communications & Outreach					
Manager	1.0	U20	64,116	to	80,180
Sr. Writer and Editor	1.0	E18	57,302	to	71,627
Outreach & Engagement Officer	1.0	E18	57,302	to	71,627
Strategic Communications Officer	1.0	E18	57,302	to	71,627
Web Editor	1.0	U17	54,208	to	67,761
Creative Services Supervisor	1.0	U15	48,977	to	61,252
Content Editor	1.0	E15	49,108	to	61,386
Communications Officer	1.0	E15	49,108	to	61,386
Marketing Coordinator	1.0	U14	48,565	to	57,792
Web Content	1.0	U14	48,565	to	57,792
Graphic Designer	1.0	U14	48,565	to	57,792
Graphic Designer	1.0	U14	48,565	to	57,792
Digital Content	1.0	U14	48,565	to	57,792
External Communications	1.0	U13	45,456	to	54,126
Multi Media / Camera Operator	1.0	U13	45,456	to	54,126
Photographer	1.0	U13	45,456	to	54,126
AV Support	1.0	U13	45,456	to	54,126
AV Support	1.0	U13	45,456	to	54,126
Legislature / Multi Media Support	1.0	U12	42,655	to	50,893
Multi Media Support	1.0	U12	42,655	to	50,893
Administrative Support	1.0	U10	39,585	to	44,981
Media Monitoring	1.0	U6	33,365	to	36,290

**Executive Council
Professional Services
FY 2015-16**

Vendor	Description	Amount
Executive Council Office		
Dr. Edward MacDonald	Production of essays & appendix for White Paper on Democratic Renewal June 14-July 8, 2015	1,850
Corporate Research Associates	Atlantic Quarterly Subscription	9,500
Results Marketing & Advertising	Education Communication and Change Management Consulting Fee January - March 2016	6,000
		17,350

Aboriginal Affairs		
Osler Hoskin & Harcourt	General consultation - Aboriginal legal specialist	33,781
Claude Arsenault	Processing Archaeological material	1,500
		35,281

Acadian and Francophone Affairs		
Fitzpatrick & Co	Audit of French Language Services Agreement - FY 2012-13 & FY 2013-14	10,000
Jean Paul Arsenault	French Language Complaints Commissioner	3,467
Joane Gervais	Freelance Translation	25,494
Marc Denis	Freelance Translation	16,871
Colette Mallet	Freelance Translation	9,783
Delorme Caron	Freelance Translation	11,858
Faith Cormier	Freelance Translation	5,585
Anne Fontaine	Freelance Translation	6,371
Anne Audet	Freelance Translation	7,304
Daphne Ponder	Freelance Translation	6,075
Frederic Grogner	Freelance Translation	3,400
CLS Lexi Tech Ltd.	Freelance Translation	4,768
Other under \$1,500	Freelance Translation	3,655
		114,631

**Executive Council
Out-of-Province Travel
FY 2015-16**

Employee Name and Position	Destination	Travel Description	Date	Amount
Premier's Office				
Robert Vessey <i>Chief of Staff</i>	St. John's, NL	Council of the Federation meeting	Jul 14-17	1,033
	Toronto, ON	Sales Force Advisory Committee	Oct 14-15	998
	St. Andrew's, NB	Business Development meeting	Nov 9	80
	Ottawa, ON	First Minister's meeting	Nov 22-24	1,293
	Ottawa, ON	Federal Provincial meeting	Dec 7-8	901
	Fredericton, NB	Council of Atlantic Premier's meeting	Feb 8-10	172
	Ottawa, ON	Meeting with the Prime Minister	Feb 24-25	1,198
	Vancouver, BC	First Ministers' meeting	Feb 29-Mar 4	2,339
Mary Moszynski <i>A/Director Communications</i>	Ottawa, ON	First Ministers' meeting	Nov 22-24	1,368
	Vancouver, BC	First Ministers' meeting	Feb 29-Mar 4	2,284
				11,666

Executive Council Office				
Brian Douglas <i>Clerk of Exec Council</i>	St. John's, NL	Council of the Federation meeting	Jul 14-17	1,297
	Toronto, ON	F/P/T Policy Innovation Conference	Aug 31-Sep 5	1,335
	Toronto, ON	Sales Force Advisory Committee	Oct 14-15	406
	Ottawa, ON	Federal Provincial meeting	Dec 7-8	1,961
	Ottawa, ON	Meeting with Federal Representatives	Jan 14	828
	Toronto, ON	Clerk's meeting	Apr 7-8	806
Wendy MacDonald <i>Assistant Clerk</i>	Halifax, NS	IPAC Board meeting	Aug 24-26	1,152
				7,785

Executive Council
Out-of-Province Travel
FY 2015-16

Employee Name and Position	Destination	Travel Description	Date	Amount
Intergovernmental Affairs Secretariat				
Paul Ledwell <i>Deputy Minister</i>	Ottawa, ON	Ministerial Conference on the Francophone	Jun 17-18	1,447
	St. John's, NL	Council of the Federation meeting	Jul 14-17	1,212
	St. John's, NL	New England Governors- Eastern Canadian Premiers meeting	Aug 30-31	657
	Toronto, ON	F/P/T Policy Innovation Conference	Aug 31-Sep 5	1,092
	Toronto, ON	Sales Force Advisory Committee	Oct 14-15	996
	Fredericton, NB	Meeting with New Brunswick Government	Oct 29-30	231
	Ottawa, ON	First Minister's meeting	Nov 22-24	1,253
	Paris, France	Climate Change Conference	Dec 4-10	4,721
	United Kingdom	Business Export Sales Development	Dec 10-13	2,237
	India	Trade Mission	Jan 29-Feb 7	7,214
	Fredericton, NB	Council of Atlantic Premier's meeting	Feb 8-10	191
	Toronto, ON	Intergovernmental Affairs F/P/T meeting	Feb 18-19	972
	Ottawa, ON	Meeting with the Prime Minister	Feb 24-25	1,167
	Vancouver, BC	First Ministers' meeting	Feb 29-Mar 4	2,173
Teresa Henneberry <i>Deputy Minister</i>	St. John's, NL	Council of the Federation/Council of Atlantic Premier's steering committee meeting	Apr 20-23	1,378
Rochelle Gallant <i>Director</i>	Toronto, ON	Council of the Federation Senior Officials meeting	Jun 8-10	912
	St. John's, NL	Council of the Federation meeting	Jul 14-17	841
	India	Trade Mission	Jan 29-Feb 7	8,609
	Vancouver, BC	First Ministers' meeting	Feb 29-Mar 4	769
	Whitehorse, YT	Council of the Federation Senior Officials meeting	Apr 4-7	1,636
Rhonda Sexton <i>Chief Protocol Officer</i>	Pictou, NS	Chief of Protocol Advance meeting	Aug 31	90
	Ottawa, ON	Annual Chief of Protocol meeting	Sep 12-15	722
				40,520

Executive Council
Out-of-Province Travel
 FY 2015-16

Employee Name and Position	Destination	Travel Description	Date	Amount
Aboriginal Affairs Secretariat				
Helen Kristmanson <i>Director</i>	Halifax, NS	Provincial Archaeology Meeting	Apr 16-18	585
	St. John's, NL	Archaeologist Meeting	Apr 27-May 2	2,075
	Yellowknife, NT	Aboriginal Working Group Meeting *majority of expenditures were paid in FY2014-15	May 11-13	200
	Louisburg, NS	Return Artifacts	Dec 10-11	194
				3,054

Acadian and Francophone Affairs Secretariat				
Diane Arsenaault <i>Director</i>	Saint-Pierre de Miquelon, France	Regional Joint Cooperation Committee	Nov 23-25	1,432
	Montreal, QC	Intergovernmental Network Meeting	Nov 30-Dec 2	1,051
Isabelle Dasyva-Gill <i>A/Director</i>	Louisburg, NS	Canada-France Regional Meeting	Jun 8-11	510
Sonny Gallant <i>Representing Premier</i>	Quebec City, QC	Ministerial Conference on the Canadian Francophone	Oct 29-31	1,197
				4,190

**Executive Council
Grants
FY 2015-16**

Vendor	Description	Amount
Executive Council Office		
	PEI share of F/P/T Conference on Policy Innovation	3,400
		3,400

Intergovernmental Affairs		
Eastern Canadian Premier's Secretariat	PEI share of annual costs	4,300
Council of the Federation	PEI share of annual costs	8,900
		13,200

Aboriginal Affairs		
Native Council of PEI	Tripartite Funding	15,000
Aboriginal Women's Assoc of PEI	Funding Agreement	20,000
University of PEI	John J Sark Memorial Scholarship	2,000
Mi'kmaq Confederacy of PEI	Duty to Consult Capacity Funding	15,000
Lennox Island First Nations	Infrastructure Funding	100,000
Abegweit First Nations	Infrastructure Funding	100,000
		252,000

Acadian and Francophone Affairs		
Government of New Brunswick	PEI Share of Ministerial Conference of the Canadian Francophone	4,000
Saint Thomas Aquinas Society	Global Development Plan	6,000
Federation of Francophone Communities	Tracking Study Project on Youth Migration	1,000
French Health Network in PEI		5,000
		16,000