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Health PEI

PEI GOV-RFQ # 4358

REQUEST FOR QUOTE

FOR

Provincial Protein Tender

Closing Date: May 20, 2016

Closing Time: 12:00 PM Noon

Health PEI
May 2016

**Request for Quote
For Provincial Protein Items
For Health PEI**

The Opportunity:

The purpose of this quotation is to inform potential respondents of a business opportunity and to solicit quotations. Health PEI is inviting quotations from qualified respondents for the supply and delivery of Provincial Protein Items to multiple facilities within Health PEI. Depending upon the quotations offered in response to this Request for Quote, one or more agreements (s) may be negotiated with a respondent(s).

Period of Offer:

Prices quoted to be in effect for four (4) months, covering the period of July 1st, 2016 - October 31, 2016. This tender includes but is not limited to PEI Government facilities as listed in Appendix B (Nutrition Service Shipment Locations).

Response Information

All quotations must contain the following information and *quotations lacking complete information may be excluded.*

1. Respondent Identification
2. Manufacturer Part Number for the Product if Different Than Listed
3. Ordering Unit Pricing
4. Indicate Ordering Unit (Case/12, each, etc.)
5. Payment Terms and Conditions
6. Support Documentation

INQUIRIES:

All enquiries related to this Request for Quote are to be directed, via e-mail, to the following person, or his/her designate before **May 16th, 2016 at 4:00 pm**. Information obtained from any other source is not official and may be inaccurate.

Vicki MacLeod, Strategic Sourcing Officer

Health PEI
60 Riverside Drive
Charlottetown, PE
C1A 8T5
vamacleod@ihis.org
1-902-894-0317 (PH)
1-902-894-2384 (Fax)

SUBMISSION:

All responses to this RFQ must be received by 12:00 PM NOON on May 20th, 2016

Quotations are to be addressed to:

Procurement Services
Room 27 Second Floor, Shaw Bldg
105 Rochford Street
Charlottetown, PE C1A 7N8
Telephone no: (902) 368-4040

Quotations must not be sent by facsimile. Quotations and their envelopes should be clearly marked with the name and address of the respondent, the Request for Quotation number, and the quotation title.

Late quotations will not be accepted and will be returned unopened to the respondent.

Please note quotations are considered accepted at date and time of receipt in PEI Procurement Services office, not date and time sent by respondents.

Please find attached in Appendix "A" the **Request for Price Form** listing all Provincial Protein Item requirements for the nutrition services departments as listed. This price request is for the period of July 1st, 2016 to October 31st, 2016. Option pricing as outlined in "Period of Offer".

Please read and sign the Mandatory Contractual Clauses and Conditions of the tender as attached.

Mandatory Contractual Clauses

1. Registration with Workers Compensation Board of Prince Edward Island

The successful respondent will be required to provide proof that the successful respondent and any approved subcontractors are registered with Workers Compensation Board, and such coverage must be maintained for the duration of the contract. Prior to receiving any payment, the successful respondent is required to submit a clearance certificate indicating that all assessments have been paid.

2. Indemnity

The successful respondent shall indemnify and hold harmless Government and Health PEI, its agents, representatives and employees from and against all claims, demands, losses, costs, damages, actions, suits or proceedings of every nature and kind whatsoever arising out of or resulting from the performance of work (herein called the "claims"), provided that any such claim is caused in whole or in part by any act, error, or omission, including, but not limited to, those of negligence, of the successful respondent or anyone directly or indirectly employed by the successful respondent or anyone for

whom the successful respondent may be liable. For further clarification, this indemnity shall not be limited in any way or degree by any insurance the successful respondent may have, nor by the limits of any such insurance and it shall endure after termination of this contract or any renewal thereof.

3. Insurance

The successful respondent shall maintain, as a minimum, general liability insurance providing not less than Five Million Dollars (\$5,000,000) coverage per occurrence and shall add Health PEI as an additional insured with respect to its liability under this agreement and provide whatever information the Health PEI may require on the insurance that is available. The policy shall include, but not be limited to, bodily and personal injury, property damage, non-owned automobile liability, cross liability and blanket contractual liability.

The successful respondent where applicable shall maintain, as a minimum, professional liability insurance providing not less than Two Million Dollars (\$2,000,000) coverage on a claims made basis, insuring the successful respondent liability resulting from errors and omissions in the performance of professional services under this agreement. Such insurance shall continue for a term of one (1) year following completion of the work.

The foregoing insurance shall be primary and not require the sharing of any loss by any insurer of Health PEI nor any other means of indemnity such as the Prince Edward Island Self Insurance and Risk Management Fund. The policies required by this Agreement shall be in a form and with insurers satisfactory to the Health PEI. A certified copy of the policies shall be delivered to the Health PEI prior to execution of the agreement. Default of delivery or receipt by the Health PEI shall not be construed as acknowledgment or concurrence that there has been compliance with the terms of this agreement. Furthermore, Health PEI shall have the right, but not the obligation, to review the original(s) of any required insurance policy(ies) in any of its offices. Such review by or on behalf of Health PEI shall not be construed as acknowledgement that there has been compliance with the terms of this agreement.

All required insurance must be endorsed to provide Health PEI with 60 days' advance written notice of cancellation or material change.

4. Compliance with Laws and Standards

The successful respondent(s) must comply with all federal, provincial, municipal and regional laws applicable to the work or performance of obligations during the term of this agreement. The successful respondent will also be required to be HACCP compliant and shall also ensure compliance with all required federal, provincial inspection codes and standards.

The successful respondent will be required to give all the notices and obtain all the licences and permits required to perform the work and obligations during the term of this agreement. Should the compliance status change during the term of the contract, the Respondent is required to notify Health PEI immediately.

5. Delivery Requirements

Due to the nature of the services provided by Health PEI, the successful respondent must ensure that protein products are delivered at a safe refrigerated temperature. Unfrozen protein products are to be

delivered to shipment locations at a four (4) degree Celsius temperature or lower. Frozen protein products are required to be delivered at minus eighteen (-18) degree Celsius temperature or lower. Records of shipment temperatures can be provided upon request. Also, that products are not exposed to conditions or other products that would cause contamination during transport.

CONDITIONS OF TENDER

1. Firm quotations are required; no changing of bids will be allowed.
2. Pricing in the quotation must be firm and will remain firm for the entire contract period unless otherwise agreed upon.
3. Currency and Taxes
Prices quoted are to be:
 - a) in Canadian dollars, taxes not included;
 - b) inclusive of duty, where applicable;
 - c) FOB destination (freight included), delivery charges included.
 - d) Payment Terms and prices quoted are to be:
 - i) in Canadian dollars, taxes not included;
 - ii) inclusive of duty, where applicable;
 - iii) FOB destination (freight included), delivery charges included.
4. One tender submission only per tender.
5. Respondent must respond by submitting their response document, including the completed Request for Price Form (please do not alter spreadsheet) and also by submitting a hard copy of the response document. Respondent may obtain electronic version of Excel Spreadsheet by e-mailing Government Procurement at : procurement@services.gov.pe.ca tenders. You may also request from the HPEI contact listed above.
6. All prices quoted are to be FOB facility, including all delivery charges to the facilities indicated in Appendix B, **Health PEI Nutritional Services Shipment Locations**, unless otherwise indicated. Please note that Health PEI will highly analyse the shipping terms and conditions.
7. In the event of a **decrease** in the market prices, the facility would expect a **reduction in price accordingly**.
8. The facility reserves the right to adjust quantity requirements, depending on the variation in the consumption of each item.
9. If the Respondent cannot supply a contracted item quoted during the duration of the contract, the Respondent must substitute a comparable item at the contracted price. Substitute items will not be received unless pre-approved by Health PEI contract department. If items are not pre-approved, Health PEI reserves the right to reject these items without costs or penalty.
10. If a Respondent quotes a product that is or becomes special order, preference will be given to Respondent who can more readily supply the product without delays.
11. Preference shall be given to brand name specified on the "Request for Pricing Form" but brand name equivalents may be considered at the discretion of Health PEI.

12. Grade markings must appear where applicable. All product cases must be labeled with net weight or volume and product name.
13. Delivery must meet the needs of all facilities using this tender and be mutually agreed upon between facility and Respondent. The inability of the Respondent to meet these needs may result in cancellation of supply to the tender.
14. Respondents must indicate stock number, brand names and quantity per package and be priced per specific stated unit. If incomplete information makes product comparison difficult the affected items may not be considered in the evaluation of the tender.
15. When necessary, Respondent must supply one sample of each item.
16. Each item is regarded as a separate tender and we reserve the right to accept all or any portion thereof.
17. Any applicable credits due to over shipment, damaged goods, price adjustments, etc... will be required to be processed within 10 days of occurrence of such. Failure to do so may result in payment being withheld.
18. If a successful Respondent does not act according to the above conditions, the tender may be cancelled in whole or in part.
19. Upon award if the successful Respondent is unable to supply the item tendered, notice of substitution/discontinuation must be provided to Health PEI and PEI Government Procurement Services.
20. Respondents are solely responsible for their own expenses in preparing a quotation, providing demonstrations and for subsequent negotiations with Health PEI.
21. Respondent must indicate payment terms in their tender submission.
22. Health PEI reserves the right to issue addenda at any point during the tender period. All addenda become part of the bid documents. Addenda issued by Health PEI will be available for viewing on the procurement website at www.gov.pe.ca/tenders. All respondents are responsible for ensuring that they are aware of, include copy (s) of the addenda in their response, and have complied with any addenda issued by Health PEI.

23. Acceptance of Quotations

Health PEI reserves the right to modify the terms of the Request for Quotation at any time at its sole discretion.

This Request for Quotation should not be construed as a contract to purchase goods or services. Health PEI is not bound to accept the lowest priced or any quotation of those submitted. Quotations will be assessed in light of the evaluation criteria. Should any be received, Quotation from not-for-profit agencies will be evaluated against the same criteria as those received from any other respondent.

Subsequent to the submission of quotations, interviews and negotiations may be conducted with some of the respondents, but there will be no obligation to receive further information, whether written or oral, from any respondent or to disclose the nature of any Quotation received.

24. Upon a Quotation being accepted by Health PEI, the successful respondent will be required to acknowledge the awarded items within ten business days. Health PEI will not be obligated in any manner to any respondent whatsoever until confirmation has been duly executed relating to an approved Quotation.

Neither acceptance of a quotation nor execution of a contract will constitute approval of any activity or development contemplated in any quotation that requires any approval, permit or license pursuant to any federal, provincial, legal district or municipal statute, regulation or bylaw.

25. **Definition of Contract**

A notice in writing to a respondent of Health PEI's acceptance of its quotation serves as notice of acceptance only and does not entitle the respondent to any legal or equitable rights or privileges relative to the goods or services pursuant to this RFQ. Upon receiving notification of acceptance of its quotation, the successful respondent may be required to sign the standard Service Agreement (Appendix C) with Health PEI. No respondent will acquire any legal or equitable rights or privileges relative to the goods or services until such time as the Service Agreement has been fully executed.

26. **Confidentiality of Information**

Information pertaining to any Health PEI department obtained by the respondent as a result of participation in this project is confidential and must not be disclosed without written authorization from Health PEI.

27. **Ownership of Quotations and Freedom of Information**

All documents, including Quotations, submitted to PEI Procurement Services become the property of Health PEI. They will be received and held in confidence by Health PEI, subject to the provisions of the Freedom of Information and Protection of Privacy Act.

28. **Acceptance of Terms**

All the terms and conditions set out in this Request for Quotation are assumed to be accepted by the respondent and incorporated in its quotation by virtue of the respondent submitting a quotation.

29. **Liability for Errors**

While Health PEI has used considerable efforts to ensure an accurate representation of information of this Request for Quotation, the information contained in this Request for Quotation is supplied solely as a guideline for respondents. The information is not guaranteed or warranted to be accurate by Health PEI, nor is it necessarily comprehensive or exhaustive.

Nothing in this Request for Quotation is intended to relieve respondents from forming their own opinions and conclusions with respect to the matters addressed in this Request for Quotation.

30. **Use of Request for Quotation**

This document, or any portion thereof, may not be used for any purpose other than the submission of Quotations.

31. Conflict of Interest Statement:

Any conflict of interest or potential conflict of interest must be fully disclosed to Health PEI as soon as the conflict or potential conflict becomes apparent. In the event of any such conflict or potential conflict Health PEI at its absolute discretion shall decide on the appropriate course of action and the decision of Health PEI will be final and binding in this regard.

32. Gifts or Favours

It is the responsibility of the successful respondent to ensure that no representative of the successful respondent will extend entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee of the Requester. The successful respondent shall report to the Requester's above contact any attempt by any employee to obtain such favours.

33. Negotiation Delay

If a written contract cannot be negotiated within thirty (10) days of notification of the successful respondent, Health PEI may, at its sole discretion at any time thereafter, terminate negotiations with that respondent. Health PEI will then either negotiate with the next qualified respondent or choose to terminate the Request for Quotation.

34. Independent Contractor Status in Law

For all purposes related to the contract and work contemplated by this Request for Quotation, the successful respondent and its employees, and agents, will be deemed to be independent contractors relative to Health PEI. The successful respondent will ensure that all subcontractors or other agents engaged in relation to the Project satisfy all the relevant requirements for this Request for Quotation as fully as if required by the successful respondent directly. Nothing in this Request for Quotation or in the Service Agreement will be treated as giving rise to a direct contractual relationship between Health PEI and any subcontractors of the successful respondent.

35. Acceptance of Terms

All the terms and conditions of this Request for Quotation are assumed to be accepted by the respondent and incorporated in its quotation by virtue of the respondent submitting a quotation.

36. Environmental Requirements

In order to contribute to waste reduction and promote environmental responsibility, Health PEI will endeavour to acquire goods and services that support these principles wherever possible. Therefore, product(s) quoted should address:

- a) Minimal packaging (initial shipping and with regard to associated reagent and consumable products used in day-to-day operations).
- b) Minimal environmental hazards and waste generation (with regard to associated reagent and consumable products used in day-to-day operations).
 - Maximum energy efficiency
 - Minimal disposal costs
 - Must not reduce the quality of the product required or affect the intended use of the product.
 - Must not significantly impact the acquisition cost

37. Rights Reserved

While the Requester has every intention to award a contract as a result of this RFQ, issuance of the RFQ in no way constitutes a commitment by the Requester to award a contract. Upon a determination such actions would be in its' best interests, the Requester in its sole discretion reserves the right to:

- a) cancel or terminate this RFQ;
- b) reject any or all quotations received in response to this document;
- c) waive any undesirable, inconsequential, or inconsistent provisions of this document, which would not have significant impact on any quotation;
- d) not award any contract if senior management do not accept the evaluation team recommendation;
- e) not award any contract if the requester determines adequate funds or approval are not available.

Evaluation Process

Although Health PEI representatives will act in a collaborative and coordinated manner, the final decision as to the purchase will be made by Health PEI based on the tender evaluation process. Health PEI reserves the right to award to more than one respondent.

References

Health PEI will not enter into contract negotiations with any respondent whose references are found to be unsatisfactory.

Respondents, please provide a minimum of three (3) references where they have successfully implemented and provided similar supply and deliver of goods. The quotation must address reliability and service provisions and also contain the following information for each reference provided, (1) agency name; (2) complete address; (3) contact person and telephone number (4) size and project scope of each reference.

Summary

After examining the mandatory quotation requirements and considering the project scope, the respondent is asked to provide a quotation on these goods and services with prices to be quoted in Canadian Dollars. Taxes are to be quoted separately.

If respondent is in agreement with the Mandatory Contractual Clauses and the Conditions of Tender as stated, please sign below.

If Respondent is in agreement with the noted conditions as stated please sign below.

Respondent Name: _____ **Date:** _____

Respondent Signature (Print): _____

Respondent Signature: _____

Request for Pricing Form

Provincial Protein Food Items
July 1, 2016 to October 31, 2016 (4 months)

Tender# 4358

****Please do not alter Format of Spreadsheet****

LN	Oracle #	Estimated Usage based on Last Tender Actual Demand (reflects 1 month period)	Description	Brand Name	Qty/Unit	Unit	Supplier #	Description	Brand
1	505500.0261	301	Bacon Diced, Pre-Cooked (Real Bacon)	Maple Leaf	2x2.7kg	Case			
2	505500.0291	7	(Gluten Free) Bacon		3x5kg	Case			
3	505500.0122	3	Bacon Ground Topping Cooked		4kg	Case			
4	501205.0015	272	Bacon Sliced Layer Center Cut 18-22sl		6kg	Case			
5	501205.0207	4	Beef Burger Cooked	J.M. Schneider	40x4oz	Case			
6	NEW		Beef Burger Ramen Texas (Uncooked)		40x4oz (4.5kg)	Case			
7	501200.0060	288	Beef Liver (not individually wrapped)	Fremier	40x113g	Case			
8	NEW		Beef Liver (Individually Wrapped)			Case			
9	501200.0045	925	Beef Ground Fresh Lean 15% Fat Cryovac			Lbs			
10	NEW		Beef Ground Fresh Lean 15% Fat (Silbonton)			Lbs			
11	501200.0030	647	Beef Inside Round Fresh Grade A		9kg	Kilogram			
12	501200.0118	5	Beef Roast Sliced Main Street	J.M. Schneider	46x500g	Case			
13	501700.0183	8	Beef Sandwich Slices Original Philly Seasoned	Philly	40x113g	Case			
14	501200.0114	63	Beef Sirloin 3/8" Thick	Maple Leaf	2kg	Case			
15	501700.0035	153	Bologna Big Stick #2960	Olymel	2x4.5kg	Kilogram			
16	501205.0185	88	Chicken Breasts Boneless/Skinless Unseasoned 23% Meat Protein 120g Case C1 app. 50	Olymel	app. 6kg Case	Case			
17	501600.0099	75	Chicken All White Diced	Hammig	4kg	Case			
18	501700.0184	20	Chicken Balls 24g Avg Ct. 167 #1129	Janes	4kg	Case			
19	501700.0176	157	Chicken Breast 1/2# Boneless/Skinless (3.5oz per app) avg ct. 25 #8068413	Olymel	app. 5kg	Kilogram			
20	501700.0150	18	Chicken Breast Oven Roasted 900g Case Ct avg 44 #11500	Janes	2x2kg	Case			
21	501700.0140	25	Chicken Breast Filled Crunchy Breaded (Sandwich size) 96g avg ct. 42 #11424	Janes	2x2kg	Case			
22	501600.0095	101	Chicken Breast Seasoned Boneless/Skinless 4oz		4kg	Case			
23	501600.0097	374	Chicken Breast Seasoned Boneless/Skinless 3oz		4kg	Case			
24	501700.0170	82	Chicken Breast Strips Fully Cooked All White	Maple Leaf #64352	2x2kg	Case			
25	501700.0175	12	Chicken Burger Breaded	Calco	40x85g	Case			
26	501700.0180	12	Chicken Dippers (11.5" 120 Count)	Maple Leaf	2x2kg	Case			
27	501600.0062	47	Chicken Diced Cooked 1/2# 160/40	Maple Leaf #31109	4kg	Case			
28	501700.0173	207	Chicken Fingers 10oz Meat Tenders Parfried 44g avg ct. 85 #7011014	Olymel	4kg	Case			
29	501700.0177	6	Chicken Leg Sized without back 18% Fat 225g avg ct. 25 #8068405	Olymel	5.5kg	Case			
30	501700.0174	0	Chicken Nuggets Breaded	Olymel	4kg	Case			
31	501600.0084	31	Chicken Sweet & Sour 45 frozen	Wong Wing	2x4.3lb	Case			
32	NEW	21	Chicken High Boneless/Skinless Unseasoned Random #8068448	Olymel	5kg	Case			
33	501600.0025	85	Chicken Whole Utility		6app/2.5kg	Kilogram			
34	501700.0179	3	Chicken Wings Hot & Spicy Fully Cooked	Olymel	4kg	Case			
35	501700.0187	12	Chicken Wings Southern Crispy Fully Cooked	Olymel	4kg	Case			
36	501700.0180	7	Chicken Wings Spicy 10.5" 120 Count	Perfect Poul	4kg Case	Case			
37	501700.0172	45	Chicken Breast Filled Crunchy Breaded 195g avg ct. 65 #11443	Janes	2x2kg	Case			
38	NEW	24	Chicken Breast Strips Cooked #11501	Olymel	2kg	Case			
39	501700.0190	12	Chicken Dippers (11.5" 120 Count)	Maple Leaf	2x2kg	Case			
40	501700.0189	24	Chicken Breast Grillers 1/2# 65g avg ct. 60 #70657148	Hammig	1x4kg	Case			
41	501400.0060	39	Clam Strips Breaded 24x3oz	Highliner	24x4oz	Case			
42	501400.0069	2	Cod Salt Cod (Must be Boneless)	Comau	20x1lb	Case			
43	501400.0072	12	Cod Sea Nuggets Parfried Natural Breaded	Highliner	10lb	Case			
44	501205.0151	127	Comed Beef Boneless Beef Brisket Cryovac 1/2# 2.5kg Avg	Chris Brothers	app. 4kg	Kilogram			
45	501200.0107	317	Donair Meat Nicks Spicy Lean	Bob's	4x2kg AVG	Kilogram			
46	501400.0065	16	Fish Burger Captain Breaded	Highliner	40x4oz	Case			

47	501405.0026	21	Fish Sticks, Minced (Haddock) 25g #7367	Highliner	10LB	Case		
48	501405.0116	19	Fishcakes 7 3/4oz	Combeau	5lb	Case		
49	501400.0025	69	Haddock Crunchy Filets 2 1/2lb	Highliner	10lb	Case		
50	501405.0081	112	Haddock Filets Battered Uncooked 12 1/2oz 49pc #2225	Janes	4kg	Case		
51	501400.0085	27	Haddock Pillets Beer Battered 13oz	RPI	10lb	Case		
52	501400.0015	26	Haddock Loins 4oz #9586	Highliner	10lb	Case		
53	501400.0091	41	Haddock Mediterranean Glazed Seafood Cuisine 3.5oz #975	Highliner	10lb	Case		
54	501400.0093	33	Haddock Portions Battered Square Cut 1.19g Avg. 35 #22040	Janes	2x2kg	Case		
55	501405.0132	154	Haddock Dipped and Dusted 4 1/2oz #992	Highliner	2x5lbs	Case		
56	NEW	153	Haddock Dipped and Dusted (Strips) 2oz #6872	Highliner	2x5lbs	Case		
57	501700.0110	27	Ham Sliced Black Forest	M. Schneider	6x500g	Case		
58	501200.0015	207	Ham Toupee GF Traditional #92244	Olymel	2x16kg	Kilogram		
59	501200.0080	19	Hamburg Patties 4 1/4oz #1 Uncooked	Maple Leaf	10lb	Case		
60	501405.0120	73	lobster Knuckles & Claws	Combeau	10x1lb	Case		
61	501700.0082	70	Meatballs Fully Cooked	M. Schneider	10lb	Case		
62	501700.0028	23	Pepperoni Sliced	M. Schneider	5kg	Case		
63	501700.0186	30	Pepperoni Stick	Sunrise	2@1lb	Kilogram		
64	501200.0077	111	Ple Chicken & Vegetable Tavern	M. Schneider	24x250g	Case		
65	501405.0105	117	Pollack Alaskan Random	Combeau	10lb	Case		
66	501200.0114	181	Pork Chulet Diced	Premier	40x125g	Case		
67	501200.0012	183	Pork Diced Extra Lean 1/2 Cup #97261	Olymel	2x25kg	Case		
68	501200.0013	182	Pork Ground Extra Lean Frozen #97262	Olymel	2x25kg	Case		
69	501200.0110	21	Pork Loin Chops Center Cut 12.5oz GF #97256	Olymel	5KG 40x125G	Case		
70	501200.0010	180	Pork Loin Chops Center Cut 100g GF #97550	Olymel	5kg 125x10g	Case		
71	501200.0126	189	Pork Loin Boneless #97504	Olymel	4x15kg	Case		
72	501200.0025	212	Pork Roast Leg Boneless Frozen	Olymel #0212C	Avg 8kg	Kilogram		
73	501200.0035	42	Pork Roast Blade BRT	Olymel	5 app 7kg	Kilogram		
74	501700.0120	31	Salami Sliced	M. Schneider	6x500g	Case		
75	501700.0020	39	Salami Stick Pork & Beef	Olymel	2x9kg	Kilogram		
76	501405.0085	9	Salmon Burger Frozen 1oz	Highliner	40x14oz	Case		
77	501405.0070	11	Salmon Loin with Dill Sauce 1/4oz	Highliner	10lb	Case		
78	501405.0065	105	Salmon Loins 4oz #9960	Highliner	10LB	Case		
79	501405.0121	15	Salmon Tomato Herb Crusted 3.5oz #8977	Highliner	10lb	Case		
80	501700.0010	73	Sausages Breakfast 12 1/2lb Pork & Beef Cadet (C) Avg 112	Olymel #50012	5kg	Case		
81	501700.0185	24	Sausages Mild Italian	Maple Leaf	5x4kg 36C	Case		
82	501700.0100	16	Sausages Octoberfest 10pc case	Schneiders	44KG	Case		
83	501700.0191	35	Maple Syrup Sausages Vegetal Cash 8/1b #12217	Olymel #17	1kg 5kg	Case		
84	501405.0055	144	Scallops Breaded & Precooked Evaporated 30x40w/1lb	Combeau #2071	5lb	Case		
85	501400.0090	10	Scallops Raw QF	Combeau	6x5lbs	Case		
86	501400.0078	16	Scallops Small Race Raw	Brien	2x5lbs	Case		
87	501405.0045	12	Seafood Supreme	Combeau	4x25lb	Case		
88	501405.0050	4	Shrimp Sajad Shrimp 150/250 count	Export Packers	5x2lb	Case		
89	501200.0050	109	Steak Swiss 44x4oz	Combeau	3x4x4oz	Case		
90	501200.0056	131	Stew Meat Boneless 3/4" Cubes Fresh Cryovac	Combeau	5kg	Case		
91	501205.0208	94	Turkey Breast Roast Boneless unseasoned NAS cylinder #816140	Olymel	2x4kg	Kilogram		
92	501600.0014	190	Turkey Breast Bone In	Olymel	2x7KG	Kilogram		
93	501700.0115	180	Turkey Breast Roast Sliced 1/10 35.5lb/500g	Olymel	6x500g	Case		
94	501600.0005	123	Turkey Whole Utility 10kg	Combeau	10kg Average	Kilogram		
95	501600.0006	126	Turkey Whole Utility 10kg	Combeau	10kg Average	Kilogram		
96	501600.0007	123	Turkey Turkey Whole Frozen Grade A 5.5kg Average	Combeau	5.5kg Average	Kilogram		
97	501700.0182	23	Weiners Jumbo All Meat 1/2 (5 per lb)	Schneiders	12lb	Case		
98	501700.0040	23	Weiners 10 (10 per lb) 13640	M. Schneider	5x4kg	Case		

TERMS and CONDITIONS

Items sold in packages that vary in weight shall be quoted, ordered and sold by lowest unit of measure (eg. KG or LB)

Preference shall be given to brand name specified on the "Request for Pricing Form" but brand name equivalents may be considered at the discretion of Health PEI.

NEW - "All fields in yellow are to be completed in full by the respondent for any item being quoted"



Finance and
Municipal Affairs
Procurement Services
Office of the Comptroller

PO Box 2000
Charlottetown, PE
C1A 7N8

Tel: (902) 368-4040
Fax: (902) 368-5171
www.gov.pe.ca

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Shp to:

Various Locations

**This Is Not an Order - Inquiry Only
Request for Quotation**

**Quotation May Be Split
Between Two or More Vendors**

Vendor NAME _____
ADDRESS _____

CA

Customer Acc. No.	Vendor No.	Date of Request/Buyer	Revised Date/Buyer
	10335	03-MAY-16	03-MAY-16 L RICHARD
Payment Terms		Shlp via	F.O.B.
Freight Terms		Quote via	Destination
Quote No Later than		Closing Bid Date	Confirm to/Telephone
20-MAY-16		20-MAY-16	Quote Information Valid

ITEM	PART NUMBER/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PST
1	Provincial Protein- Health PEI Contact Person: Vicki MacLeod Phone: 902-894-0317 Email: vamacleod@ihis.org Vendors are required to sign, price, extend and total the RFQ document.	1.00	Lot			

Mall to: Procurement Services
P.O. Box 2000
Charlottetown, PE
C1A 7N8

Deliver To: Procurement Services
Shaw Building
Room 27, Second Floor
105 Rochford Street
Charlottetown, PE

Quotation to Be Returned
by 12:00 Noon
on Closing Date

Total

Lou Richard

Vendor Signature

Date

Procurement Services



REQUEST FOR QUOTATION

Tender Number: 4358

Closing Date: May 20, 2016

Closing Time: 12:00PM

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.gov.pe.ca/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company: _____
(if you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Follow any special instructions

The full RFQ document is attached to this PDF.

4. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- Atlantic Standard Terms and Conditions
- Applicable Trade Agreements

5. Fill in your unit price, extended price and total price for all items

Quote prices in Canadian dollars, before taxes

Health PEI Nutritional Services Shipment Location

Updated June 3, 2013

Purchasing Department: Health PEI	Contact: Accounts Payable
Bill-To Location: Materials Management West	Donna McAleer 902-894-2481
Contact:	e-mail: drmcaleer@hhs.org
Todd Miller, 902-894-2377	
Email: tojmiller@hhs.org	
	65 Roy Boates Avenue
	PO Box 3000
	Summerside PE C1N 2A9 CA

Materials Management West

Community Hospital O'Leary
14 MacKinnon Drive
O'Leary, PE C0B 1V0 CA
Contact: Debbie Currie (902-853-8650)

Stewart Memorial Hospital
No. 6926 Port Hill Road
Tyne Valley, PE C0B 2C0 CA
Contact: Mary Perry (902-853-8650)

Tyne Valley Health Center
6905 Port Hill Station Road
Tyne Valley, PE C0B 2C0 CA
Contact: Mary Perry (902-853-8650)

Wedgewood Manor
310 Brophy Avenue
Summerside, PE C1N 5N4 CA
Contact: Liane MacKay (902-438-4478)

Summerset Manor
205 LeFurgey Avenue
Summerside, PE C1N 2L9 CA
Contact: Liane MacKay (902-438-4478)

Maplewood Manor
405 Church Street
Alberton, PE C0B 1B0 CA
Contact: Debbie Currie (902-853-8650)

Prince County Hospital
65 Roy Boates Avenue
Summerside PE C1N 6M8 CA
Contact: Liane MacKay (902-438-4478)

Western Hospital
7 Poplar Street
Alberton, PE C0B 1B0 CA
Contact: Mary Perry (902-853-8650)

Purchasing Department: Health PEI	Contact: Accounts Payable
Bill-To Location: Materials Management East	Donna McAleer 902-894-2481
Contact:	e-mail: drmcaleer@hhs.org
Pauline Redmond 902-894-2096	
e-mail: peredmond@hhs.org	
	c/o Queen Elizabeth Hospital
	60 Riverside Drive
	PO Box 6600
	Charlottetown, PE C1A 8T5

Materials Management East

Beach Grove Home
200 Beach Grove Road
Charlottetown PE C1A 1L3 CA
Contact: Karen Smith (902-368-4614)

Riverview Manor
14 Rosedale Road
Montague, PE C0A 1R0 CA
Contact: Charmaine Campbell (902-838-0759)

Colville Manor
16 MacPhee
Souris, PE C0A 2B0 CA
Contact: Cheryl Norton (902-687-7150)

Souris Hospital
17 Knights Lane
Souris, PE C0A 2B0 CA
Contact: Cheryl Norton (902-687-7150)

Prince Edward Home
5 Brighton Road
Charlottetown, PE C1A 8T6 CA
Contact: Karen Smith (902-368-4614)

Queen Elizabeth Hospital
60 Riverside Drive PO Box 6600
Charlottetown, PE C1A 8T5
Contact: Sherry Pickering (902-894-2043)
Contact: Patricia Meads (902-894-2401)

Kings County Memorial Hospital
409 MacIntyre Avenue
Montague, PE C0A 1R0 CA
Contact: Charmaine Campbell (902-838-0759)

PEI Government Sites

Contact: Terry Reeves
e-mail: treesves@gov.pe.ca

Provincial Correction Center
508 Sleepy Hollow Road, RR#10
Charlottetown, PEI
C1E 0Z3
Contact: Terry Reeves (902-620-3210)

PEI Youth Center
159 Greenwood Drive
Summerside, PEI
C1N 5Y7
Contact: Terry Reeves (902-620-3210)

