



Office of the Conflict of Interest Commissioner
of Prince Edward Island

Schedule 5 - Updated Private Disclosure Statement (2023)

Prepared under the authority of the *Conflict of Interest Act* R.S.P.E.I. 1988 Cap. C-17.1

Date of Last Private Disclosure Statement _____

Member's Name _____

Constituency _____

Declaration:

I have read and am familiar with the requirements of the *Conflict of Interest Act*, R.S.P.E.I. 1988, Cap. C-17.1. This Private Disclosure Statement to the best of knowledge, information and belief, accurately discloses all assets, liabilities and income of me, my spouse, my minor children and private companies in which we have an interest, as required by that Act.

Signature of Member _____

Date of Disclosure _____

Conflict of Interest Commissioner _____

Date of Meeting with Commissioner _____

Part A - Personal Information

Contact Information		
	Home	Legislature
Address		
Phone		
Fax		
Cell		
Email	(optional)	(required)

Family Information		
Spouse's Name		Not applicable <input type="checkbox"/>
Name(s) of Children WITHOUT Assets in Excess of \$5,000		Not applicable <input type="checkbox"/>
Name(s) of Children WITH Assets in Excess of \$5,000		Not applicable <input type="checkbox"/>

General Information

Please do not hesitate to attach additional information, if required, to provide complete details in answer to any of the questions on this form.

Interest in a Private Company

1. In your previous private disclosure statement did you, your spouse or your minor children own shares or have an interest in a private company? Yes ☐ No ☐

2. Since your last private disclosure statement have you, your spouse or minor children acquired or disposed of shares or any interest in a private company? Yes ☐ No ☐

Details:

3. If you answered 'yes' to either of the above questions, please complete Part E of this schedule.

4. Have your shares or interest in a private or public corporation been placed in the control of a trustee pursuant to s. 19 of the *Conflict of Interest Act*? Yes ☐ No ☐

Offices and Directorships

1. Since your last private disclosure statement have you, your spouse or minor children assumed or resigned from the position as an officer or director of any corporation or organization? Yes ☐ No ☐

Details:

Part B - Statement of Income and Assets

Income

Since the date of your last private disclosure statement have you, your spouse or minor children:

1. Received income from any ministry, agency, board or commission for the Province of Prince Edward Island? Yes ☐ No ☐

a) Do you expect to receive such income in the next twelve months? Yes ☐ No ☐

If yes to either (or both) above, details:

2. Received a benefit as the result of a contract with the Government of Prince Edward Island?

Yes

☐

No

☐

Details:

3. List all the income you, your spouse or minor children have received from other sources since the date of your last private disclosure statement.

Details:

Assets

Since the date of your last private disclosure statement have you, your spouse or minor children:

4. Acquired or disposed on any interest you had in real property, including family residences and recreational property?

Yes

☐

No

☐

Details:

5. Taken a mortgage from anyone as security for money loaned?

Yes

☐

No

☐

Details:

6. Deposited money with a chartered bank, trust company or financial institution other than those listed in your last private disclosure statement?

Yes

☐

No

☐

Details:

7. Acquired or disposed of Canada Savings Bonds or other government security e.g. Treasury Bills as well as corporate bonds except for these instruments that are held in an RRSP?

Yes ☐ No ☐

Details:

8. Acquired or disposed of a Guaranteed Savings Certificate or similar investment instruments issued by chartered banks or trust companies and held outside an RRSP?

Yes ☐ No ☐

Details:

9. Acquired or disposed of a mutual fund of all types e.g. open-ended, closed and limited to an investment in one industry?

Yes ☐ No ☐

Details:

10. Acquired or disposed of shares in a public corporation other than those that may have been acquired in an RRSP?

Yes ☐ No ☐

Details:

11. Acquired or disposed of a private business interest (e.g. sole proprietorships, partnership, joint ventures, syndicates cooperatives or similar commercial enterprises) including a loan to these types of businesses?

Yes ☐ No ☐

Details:

12. Established or liquidated a Registered Retirement Savings Plan or any part thereof? Please indicate if the plan is self-administered or not self-administered.

Yes ☐ No ☐

Details:

13. Acquired pension rights?

Yes ☐ No ☐

Details:

14. Acquired life insurance policies?

Yes ☐ No ☐

Details:

15. Established a Registered Education Savings Plan?

Yes ☐ No ☐

Details:

16. Purchased an annuity?

Yes ☐ No ☐

Details:

17. Purchased personal property e.g. motor vehicles and other personal property that is not of a household, educational, recreational, social or aesthetic nature?

Yes ☐ No ☐

Details:

18. Acquired other assets?

Yes

☐

No

☐

Details:

Attached to this private disclosure statement are all the current statements from chartered banks, trust companies, insurance companies, mutual fund administrators relating to all the assets disclosed in this statement and my last statement.

Part C - Statement of Liabilities

Since the date of your last private disclosure statement have you, your spouse or minor children incurred or discharged any of the following liabilities?

1. Mortgages?

Yes

☐

No

☐

Details:

2. Unpaid real property taxes?

Yes

☐

No

☐

Details:

3. Other loans?

Yes

☐

No

☐

Details:

4. Guarantees?

Yes

☐

No

☐

Details:

5. Credit Cards?

Yes

☐

No

☐

Details:

6. Unpaid income tax?

Yes

☐

No

☐

Details:

7. Support obligations?

Yes

☐

No

☐

Details:

8. Other liabilities?

Yes

☐

No

☐

Details:

Attached are the current statements relating to all the liabilities I have disclosed here and in my last disclosure statement.

Part D - Confidentiality

State the reason why any information in Parts A to C of this private disclosure statement should remain confidential and not be publicly disclosed.

Part E - Statement of Interest in Private Companies

NOTE: If your shares or interest in a private company have been placed in the control of a trustee and as a result you do not have the information necessary to complete all questions in this Part, please complete the questions to the best of your knowledge and proceed to Part F.

Private Companies - Shareholders - Affiliated Companies

1. Since your last private disclosure statement have you disposed of acquired shares or any interest in a private company or companies?

Yes ☐ No ☐

Details:

2. If there has been a change in the shareholders or shareholdings of any of the private companies in which you had an interest at the date of your last private disclosure statement, please provide a current list of all the shareholders and their shareholdings of each private company.

No change ☐

Details:

3. If there has been a change in the directors or officers of any of the private companies in which you had an interest at the date your last private disclosure statement, please provide a list of the current officers and directors of those companies.

No change ☐

Details:

4. Please use the following table to provide information with respect to each private company in which you have acquired shares or any interest since the date of your last private disclosure statement. (*Note: Use one table for each company. You may reproduce as many tables as needed.*)

Not applicable ☐

Private Company Information			
Company Name			
Company Address			
Name of Shareholder		Address	
Relationship to Member		% of shares owned	
Name of shareholder		Address	
Relationship to Member		% of shares owned	
Name of Shareholder		Address	
Relationship to Member		% of shares owned	
Names of Officers/ Directors		Addresses of Officers/ Directors	
Affiliated Companies			
Activities of company			

Shareholder Information Not To Be Disclosed To The Public - State the reason why any of the shareholder information listed above should remain confidential and not be publicly disclosed.

Private Company - Statement of Income

5. Since the date of your last private disclosure statement has any private company in which you hold shares or have an interest received income from any ministry, agency, board or commission of the Province of Prince Edward Island?

Yes

☐

No

☐

Details:

6. Since the date of your last private disclosure statement has any private company in which you hold shares or have an interest received a benefit as the result of a contract with the Government of Prince Edward Island?

Yes

☐

No

☐

Details:

7. Since the date of your last private disclosure statement, list all the income any private company in which you hold shares or have an interest received from other sources.

Details:

8. **Income Not To Be Disclosed To The Public** - State the reason why any income listed above should remain confidential and not be publicly disclosed.

Private Company - Statement of Assets

Since the date of your last private disclosure statement has the private company or companies in which you have an interest:

9. Acquired or disposed on an interest in real property?

Yes

☐

No

☐

Details:

10. Taken a mortgage from anyone as security for money loaned?

Yes

☐

No

☐

Details:

11. Deposited money with a chartered bank, trust company or other financial institution other than those financial institutions listed in your last private disclosure statement?

Yes

☐

No

☐

Details:

12. Acquired or disposed of corporate bonds, Canada Savings Bonds and other government securities such as treasury bills?

Yes

☐

No

☐

Details:

13. Acquired or disposed of a Guaranteed Savings Certificate or similar investment instruments issued by chartered banks or trust companies?

Yes

☐

No

☐

Details:

14. Acquired or disposed of a mutual fund of all types e.g. open-ended, closed and limited to an investment in one industry?

Yes

☐

No

☐

Details:

15. Acquired or disposed of shares in a public corporation other than those that may have been acquired in an RRSP?

Yes

☐

No

☐

Details:

16. Acquired or disposed of a private business interest (e.g. sole proprietorships, partnership, joint ventures, syndicates cooperatives or similar commercial enterprises) including a loan to these types of businesses?

Yes

☐

No

☐

Details:

17. Established or liquidated a Registered Retirement Savings Plan or any part thereof? Please indicate if the plan is self-administered or not self-administered.

Yes

☐

No

☐

Details:

18. Acquired life insurance policies owned by the private company?

Yes

☐

No

☐

Details:

19. Purchased an annuity in the name of the private company?

Yes

☐

No

☐

Details:

20. Purchased personal property - e.g. motor vehicles and other personal property that is not of a household, educational, recreational, social or aesthetic nature?

Yes ☐ No ☐

Details:

21. Acquired other Assets?

Yes ☐ No ☐

Details:

22. Assets Not To Be Disclosed To The Public- State the reason why any asset listed above should remain confidential and not be publicly disclosed.

Details:

Attached to this private disclosure statement are all the current statements from chartered banks, trust companies, insurance companies, mutual fund administrators relating to all the assets disclosed in this statement and my last statement.

Private Company - Statement of Liabilities

Since the date of your last private disclosure statement has the private company or companies in which you have an interest incurred or been relieved of any of the following liabilities:

23. Mortgages?

Yes ☐ No ☐

Details:

24. Unpaid real property taxes?

Yes ☐ No ☐

Details:

25. Other loans?

Yes

☐

No

☐

Details:

26. Guarantees for which the private company is responsible?

Yes

☐

No

☐

Details:

27. Credit Cards for which the private company is responsible?

Yes

☐

No

☐

Details:

28. Unpaid income tax?

Yes

☐

No

☐

Details:

29. Other liabilities?

Yes

☐

No

☐

Details:

30. **Liabilities Not To Be Disclosed To The Public** - State the reason why any liability listed above should remain confidential and not be publicly disclosed

Details:

Attached are all the statements and information relating to the liabilities I have disclosed here and in my last disclosure statement

Part F - Trusts

1. Have you created a trust pursuant to either sections 14, 18 or 19 of the *Conflict of Interest Act*? Yes ☐ No ☐

Date created: _____

2. If yes, has the trust been approved by the Commissioner? Yes ☐ No ☐

3. If yes, has your trustee provided you with the reports required by section 14, 18 or 19 of the *Act*? Yes ☐ No ☐

4. If yes, has a copy of the report(s) been provided to the Commissioner? Yes ☐ No ☐

5. If you have shares or an interest in a private company that have been placed in the control of trustee pursuant to s. 18 of the *Conflict of Interest Act* you CONFIRM you do not have the information to complete all or some of the questions in Part E. Yes ☐ No ☐
Not applicable ☐

Part G - Gifts and Benefits

You, or a member of your family, may accept gifts or benefits given as an incident of protocol, custom or social obligation normally accompanying the responsibilities of your office; however such gifts must be disclosed if their individual value exceeds \$200 or, if in any 12 month period, the aggregate value of such gifts exceeds \$200.

1. Since your last private disclosure statement, have you or any member of your family received any gift or gifts of this nature or value? Yes ☐ No ☐

2. If yes, have you disclosed the details to the Commissioner by submitting a *Statement of Gifts and Personal Benefits - Form 2*? Yes ☐ No ☐

3. If you have not disclosed the gift or gifts, please provide the details here:

Details:

4. Since your last private disclosure statement, have you or any member of your family received any gifts, other than those referred to above, which were given, directly or indirectly, in connection with your official duties? Yes ☐ No ☐

Details: