

Employment Opportunity

OFFICE OF THE AUDITOR GENERAL CHARLOTTETOWN

AUDITOR

TWO FULL-TIME EXCLUDED POSITIONS

This is a professional auditing position. The successful candidate will be responsible for conducting financial audits and performance audits in the public sector, under the supervision of senior audit staff. Audit assignments may vary from strictly financial statement audits to audits involving issues of economy, efficiency, and effectiveness in public sector programs and entities. This position includes responsibility for all elements of the audit process.

Duties will include:

- developing and executing audit plans;
- executing fieldwork;
- preparing audit working papers;
- drafting audit letters and reports;
- oral presentations and discussions with senior personnel; and
- other related duties as required.

Requirements

The ideal candidate has:

- a Canadian professional accounting designation;
- 1-2 years of post designation working experience;
- financial statement audit experience or an acceptable equivalent;
- above average communication skills;
- strong organizational skills; and
- strong writing skills.

We thank all those who apply, however, only those selected for further consideration will be contacted. Final candidates will be asked to provide a criminal records check. An offer of employment is conditional upon the completion of all background checks and confirmation of all credentials, the results of which must be satisfactory to the employer.

Salary Range: \$43.22 - \$54.02
Posting Id: 02AG2509
Bi-Weekly Hours: 75 hours bi-weekly
Closing Date: September 30, 2025

Please forward resumes (include the posting Id) to the **Office of the Auditor General, PO Box 2000, Charlottetown, Prince Edward Island, C1A 7N8** or by e-mail to treid@assembly.pe.ca. It is the responsibility of the applicant to confirm receipt of the resume prior to the closing date.